



IS A COMMUNITY INTEREST COMPANY REGISTERED IN ENGLAND AND WALES NO.11372076 REGISTERED ADDRESS 83 NORMANBY ROAD, SOUTH BANK, TS6 6SA. www.saabatgallery.com

Opportunities for exhibitions

Saabat Gallery is an independent community interest company ran by working artists.

We are offering you a solo/ group exhibition chance.

To apply please read our terms & conditions attached and return this application form by email or post to this address:

83 Normandy

South Bank

Teesside

TS6 6SA

EnglandEmail: info@saabatgallery.com

Artwork title #1	
Medium	
Size	
Sale price (optional)	
Artwork title #2	
Medium	
Size	
Sale price (optional)	
Artwork title #3	
Medium	
Size	
Sale price (optional)	
Note / you can add more column for more works	
Note:	

- **The main entrance door for building is W130cm and H 210cm.**
- **The garden entrance 5 meters wide.**
- **The main entrance door for first floor is W80cm and H 1.98 cm.**
- **There is no lift in building to first floor.**

We will use this information to contact you for information relating to this exhibition.

Your contact information will not be shared and will be destroyed 3 months after the exhibition.

The artwork image and your name will be shared on our online presence but will be removed if you advise us to do so.

If you agree to us keeping your information to contact you for further opportunities please tick here

Terms and Conditions

- Acceptable media: Saabat accept all media for 2D and 3D accept any artifacts made from ivory.
- Any work that is considered a risk to the public will automatically be excluded from selection
- Any artwork that is considered discrimination will automatically be excluded from selection
- Artwork selected may be used for publicity of the event.

The entrants:

We accept national and international entrants to this exhibition.

Payment

Submission fee: £15 per work.

Payment should be made before the opening of the show, all Methods of payment are cash or bank transfer accepted.

Delivery

Artwork must be delivered to the gallery by the _____ in a state ready to hang.

Preferred method of hanging 2D is by mirror plates.

The artist name and the name of the art work should be clearly marked on the back.

Any work received after this deadline will not be selected unless previously agreed.

Packaging from delivered works cannot be retained and must be taken away at the point of delivery.

Collection

The artist have to collecting they works from gallery by self or plan for shipping.

If you plan your work to be returned by post, you have to arrange the couriers by self. please have look to below of some useful links for Courier Service Companies.

please contact them directly to book.

- EBISS / www.ebiss.co.uk
- Aardvark Art Services Ltd/ www.aardvarkartservices.com
- The british shop/ www.thebritishshop.com
- ArtCargo/ www.artcargo.co.uk
- Stuart Horsburgh/ vangogo2@gmail.com

please contact them directly to book.

Your works must be collected by the _____.

Any work uncollected by the specified collection date/s will be stored at a separate location and the artist will be charged a storage fee. Unless otherwise agreed

Selection

The Selection Committee is formed of artist residents of the gallery, the company directors and management and the friends of Saabat Gallery. Please note that selectors' decisions are final but we hope to offer feedback.

Sales

If your work is sold at the exhibition you have a responsibility to register and account for UK VAT with H.M. Revenue & Customs. Artists without a UK residence (known as 'NETPs' - non-established taxable persons) can find further details on 'NETP' status and how to register for VAT at www.hmrc.gov.uk, (HM Revenue & Customs

Saabat Gallery is currently not a commercial gallery so any sales arrangement would be agreed between artist and buyer or arrangement between buyer and gallery than the Payment will made to the artist/exhibitor by check or bank transfer within approximately 2 (two) weeks after the end date of this contract, the conformation will be via mail. Saabat Art Gallery will retain a 10% (ten percent) commission fee on any work sold by the artist/exhibitor during the time their work is displayed in the Gallery. Also we asking the artist to promoting the event via their own social media and word of mouth.

Artist should make every effort to attend the opening night.

It is the artist responsibility to insure the artwork.

Saabat gallery cannot accept liability for any damage to the artwork by the public.

Opening times

The exhibition will run from _____ till the_____.

During the first week the exhibition will be open to participants of the installation artwork between 10am – 5pm on date_____.

The “Opening night will be held on_____.

The opening will be the closing night and will include a participatory performance (this event will be videoed and posted online)

The exhibition will the open to the public

10am – 5pm Tuesday to Saturday

Acceptance

The artist/exhibitor, once accepted by the evaluation process, qualifies to enter into this contract to rent a designated space in the Gallery to display their artwork for the dates stated above. The artist/exhibitor will pay to Saabat Gallery a Submission fee of £15 per work, and this fee it's not subject to return.

Saabat Art Gallery will retain a 10% (ten percent) commission fee on any work sold by the artist/exhibitor during the time their work is displayed in the Gallery.

Artist cannot Withdrawal his/her works during the duration of exhibition, under any circumstances, unless pay the amount of £100 for each work.

Obligation of the parties

The artist/exhibitor is responsible for bringing their artwork to the Gallery in displayable condition. For work that hangs on the wall, proper screw-in hardware and picture hanging wire are required to be compatible with our system of hanging / Mirror Plate/Hanging wire/ at the back of the works. Hardware glued to the piece of artwork and/or sawtooth hangers are not allowed. This is to protect the artwork from damage and to maintain a presentable display. Wall renters may use a bin for unframed work only if it meets the approval of the Display Committee.

The artist/exhibitor shall mark each individual piece of work that is for sale with a price, a title and the artist/exhibitor's name so the correct amount can be recorded for payment to the exhibitor when works are sold. Payment is made to the artist/exhibitor by check via mail approximately 2 (two) weeks after the end date of this contract. The artist/exhibitor agrees to be present to remove their artwork from the Gallery at the ending date of this contract or on the day given to change the Gallery at the approximate end of the month. The Gallery reserves the right to remove the artist's work from display if the artist is not present on the date the Gallery is rearranged. The Saabat Art Gallery will promote

the artist/exhibitor's work with publicity and will offer a professional art gallery environment for the artist/exhibitor to display their work and sell it to the public.

Liability

Liability insurance is provided to third parties who are injured or whose property is damaged due the fault of the Gallery. The members of the Gallery will take precautions to secure and protect individual pieces of artwork, but they do not insure individual pieces and are not responsible for losses incurred while the work is being exhibited in the gallery or being used for promotional purposes by the gallery. It is recommended that the artist/exhibitor insure their own artwork.

Signatures

Artist/Exhibitor (print): _____.

address: _____.

Phone: _____.

Email: _____.

Website / social media: _____.

Saabat Art Gallery Representative: _____.

Date: _____.